**C.V**

**Personal Details**

Name: Haitham AL NAJI.

Date of Birth: June 17, 1981.

Nationality: Palestinian.

University: Birzeit University, Mechanical Engineer

Mobile +970597055605/+970594666629

Address: Tulkarem, Palestine.

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NOTE: more than 18 years of work experience in different work fields, and more than 12 years in managing positions.

**Education**

University Education (2004): Birzeit Universit , Bachelor Degree in Mechanical Engineering

**Courses**

**Health, Safety and Environment**: Attended work safety courses within CCC group training courses.

**Lifting Plans and operation**. Within CCC group training courses

**Project Management and Cost Control**. Within CCC group training courses

**Languages**

Language Speaking Writing Reading

Arabic Mother Language

English Excellent Excellent Excellent

**Computer Skills**

* Microsoft Office: ( Excel, Word and Power Point )
* AutoCAD Drawing.

**Work Experiences**

* **From 1/06/2017 till now, working as Deputy General Manager in Bisan Air Conditioning Factory, Tulkarem –Palestine**

Supervising procurement dept, production dept. sales and after sales services, with the following duties and responsibilities

* Doing the annual procurement plan to meet the production requirements, to meet the annual production plan.
* Doing the annual sales forecast with the sales dept. and monitoring the sales target on monthly basis.
* Sharing the finance dept. in pricing the products.
* Supervising the production dept. & service and after sales dept.
* Following the overseas procurement procedure including shipping and clearance.

- **Consolidated Contactors Company-CCC Oman:** Since 15/06/2008 to 25/10/2016: Plant manager, taking the responsibility of the following

\* Doing the mobilization of the project’s plant department including the workshop, crusher plants, Asphalt plants and concrete batching plants.

* Supervising and monitoring all the preventive and corrective maintenance required for the project machines and equipment.

\* Supervising the lifting operation and the rigging department.

\* Doing and monitoring the plant cost reports.

\* Project budget analysis.

\* Dealing with the local suppliers for all the plant department requirements.

\* Monitoring all the procurement process for the project plant department.

* **Consolidated Contactors Company Oman**: Since 1/12/2005 -15/6/2008

Working as Plant Engineer (PMV), taking the responsibilities for all the plants and equipment at the projects, following all the repair works and maintenance works to keep the plants and equipment running, ordering the spare parts and dealing with most of the agents in Oman.

* **Birzeit University**: Since 14/09/2004 to 14/09/2005.

I was working as a Teaching Assistant (TA) in the faculty of Engineering, Mechanical Engineering Department, Birzeit, Palestine.

* **PACHCO (Palestinian Heating and Air Conditioning)**

Since 01/07/2004 to 14/09/2004

Supervised by Engineer Amer NAJJAR, I was working as a Mechanical Engineer in the field of Heating and Air Conditioning in Ramallah, Palestine.