

Curriculum vitae

Hassan Mohamed Tamim AL-Khalili

Jordan – Amman

Nationality :Jordanian

Cell: +962 795025702

Date:13 Aug 2023

Dear Madam/ Sir,

I am applying for a (Finance Manager, Chief Accountant Or Internal Auditor) position at your company with anticipation that will be challenging and Progressive will assist me in achieving my immediate and long term career goals.

My skills: Good managerial skills, ability to work under pressure & self-motivated, Leadership, problem solving , project organization, presentation, decision making , teaching, and research.

Enclosed, are my curriculum vitae and application documents which provide a complete overview of my academic study in accounting from Al-Mosul University with good grade , And My professional experiences in Industrial Accounting & Cost Accounting 22 years, starting from low levels until managerial levels including good experiences in establishing ERP accounting systems (Oracle , SAP , ..etc) for new companies and excellent experience on (Cost accounting, Retail, Food manufacturers, FMCG, Industrial ,F&B Restaurants, Construction , NGOs , Project accounting & service sectors). Comply with IFRS in preparation of financial statements, SAP Experience.

I look forward to meeting with you and discussing this opportunity. Further if you have any questions, please do not hesitate to call me at +962 795025702

***Sincerely,
Hassan Al-Khalili , Candidate.***

Hassan .M.T .Al-Khalil



JCPA COURSE, CMA CANDIDATE

IMA Membership

JAMA Membership

SAP Experience

22 years excellent experience in Construction,

Manufacturing, NGOs, Project accounting,

Agricultural, FMCG

Telecommunications, Retail

&Service sectors.

Responsibilities & Tasks,

1- Budgeting:

- Manage the preparation of the Organization budget.
- Report to management on Variances from established budget, and the reasons for those variances.
- Assist management in formulation of its overall strategic direction.

2- Financial Analysis:

- Engage in ongoing cost reduction analyses in all areas of the Organization
- Review the performance of competitors and report on key issues to management
- Controlling OPEX&CAPEX.
- Engage in benchmarking studies to establish areas of potential operational improvement.
- Interpret the Organization financial results to management and recommend improvement activities.
- Review Organization bottlenecks and recommend changes to improve the overall level of company Productivity.
- Participate in target costing activities to create products that meeting predetermined price goals.
- Assist in the determination of product pricing in relation to features offered and competitors pricing.
- Evaluation channel trade profitability through preparing a monthly P&L statement for each account.
- Compile key business Benchmarks and report on them to management.

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- Manage the capital budgeting process, based on constraint analysis and discounted cash flow analysis.
- Create additional analyses and reports as requested by management.
- Prepare financial and regulatory reports required by laws, regulations and boards of directors.
- Monthly management report MMR (gap analysis, reconciliation, action planning).
- Analyzed the COGS monthly to evaluate variances and the effects on monthly profitability F&B,
- Food & beverage sales Report Analyses compare with recipes (Raise the variance report to the top management)

3- Management:

- Maintain a documented system of accounting policies and Procedures.
- Ensure compliance on policies & regulations.
- Manage outsourced functions.
- Oversee the operations of treasury department, including the design of an organization structure adequate for achieving the departments goals and objectives.

4- Funds Management:

- Forecast Cash flow positions, related borrowing needs, and available funds for investment.
- Ensure that enough funds are available to meet on going operational and capital investment requirements.
- Use hedging to mitigate financial risks related to the interest rates on the company's borrowings, as well as on its foreign exchange positions.
- Maintain banking relationships.
- Assist in determining the company's proper capital structure.
- Arrange for equity and debt financing.
- Investors funds.

5- Project Accounting &NGOS:

- Study the Grant or the Donation requirements as the signed agreement.
- Prepare projection with project manager according to the time frame and the plan of the project.
- Prepare the project cash flow according to the project activity.
- Follow up payments and make monthly reports for the donor.
- Follow up the reimbursement payments with the donor.
- Follow up with the external Auditor regarding the reports.
- Closing the project with the donor after receiving all supporting documents guaranty the finishing of all activities.

EXPERIENCE

**United Arab company for food Industries
Baghdad /Iraq**

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Email: hassoon_74@yahoo.com

Curriculum vitae

Starting: 22 Oct 2022 Till 13 Aug 2023

Position title: Finance Manager.

Using Sap system.

IFRS

Al-Rafidain Group /Nardin Company (Nara, Naranj, Dip nDip, Noura, Casper & Gambinis Restaurants)

Baghdad /Iraq

Starting: 21st Aug 2021 21st Aug 2022 ,

Position title: Food & Beverage Finance Manager.

Using Sap system.

IFRS

Al-Mutahida For Packaging Materials Industries , Co. Ltd.

Babylone /Iraq

Starting: 13th Jan 2018 Till 30 May 2021.

Position title: Chief Accountant /Acting as Finance Manager.

Using Sap system.

IFRS

Al Nahar For Tobacco Distribution Zarqaa-Jordan

Starting Date:-1st Aug 2017 Till Oct - 2017

Position title: Finance Manager.

Using Oracle system.

IFRS...

The Royal Society For the Conservation Of Nature–Amman-Jordan

Starting Date: 2nd May2016 Till 31st Dec2016

Position title: Finance Manager

Using Oracle system.

IFRS,

AGRIMATCO FOR Agriculture - Egypt

Starting Date: 14-Sep2014 Ending Date:- 31st May2015

Position title: Finance Manager

Using Oracle system.

IFRS

RUM INDUSTRIAL GASES CO. AMMAN-ALQASTAL

Stating Date :- 1st Sep2007 Till 31st March 2014

Position title: Finance Manager

Using sql system.

IFRS

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Mass International Telecom Jordan- AMMAN

Starting Date: - 1st Mar 2007 *Till* 31st Aug -2007

Position title: **Chief Accountant**

Using Oracle system.
IFRS

Al-Jadwa Trading Construction & Agencies. Amman

Starting Date: -1st Aug 2005 *Till* 28th FEB 2007

Position title: **Chief Accountant**

Universal Industries C.O.LTD (ZALLOUM GROUP)

Starting Date: - 31st Oct 1999 *Ending Date:* - 30th July 2005

Chief Accountant (financial manager)

The first 2 years I was Junior Accountant

EDUCATION

1995 – 1999 - (**AL-MOSUL UNIVERSITY**)(Iraq)

- **Bachelors Degree in Accounting .**
- **July – october /2005 (JCPA COURSE)**
- **CMA Part 1 Training Cours (PIONEERS Academy) STARTING FROM 28th Jan 2013 .**

SKILLS

- Excellent in Microsoft office (Excel , Word , Internet , Powerpoint) .
- SAP experience more than 3 years .
- Accounting system (GL,AR,AP,HR , Store control , Purchasing , Fixed assets, common service & system setup) .
- Preparing chart of account for the company with full details (From scratch) .
- Good managerial skills, ability to work under pressure & self motivated, leadership, project organization and presentation, decision Making, teaching, and research.

COURSES

- Sales Tax 2001 (Modern for Financial Consultancy) Oct- 2000 .
- *Letter of credit* advance. (Amman chamber of industry) Oct-2003.
- Budgeting Course for 4 days at Rungas May-2008 .
- Cost Accounting (Amman chamber of industry) Sep-2009.
- Supply Chain Management & Logistics Course (Amman Chamber of industry April 2010)
- Business Planning Course (Amman Chamber of Industry) June 2011 .

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- Statements in International Financial Reporting Standards for SME's Course (Amman Chamber of Industry 2011) .
- Contents of Simplification of Procedures . (June – 2012) .
- Leadership & Communication Skills (May -2012) .
- Budgeting & forecasting for Middle Market Size no longer Matters. April-2013.
- Time Management JAMA 21st May 2014 .
- Business Plan JAMA 29th May 2014 .
- Jordanian Economy Challenges & Opportunities /JAMA 12th Mar 2014 .
- Closing the books JAMA 11th Nov 2014 .
- Work as an outsource support for the company (Internal system analyses & internal control Suggestions).

Membership

- IMA Membership starting from FEB -2013 .
- JAMA Membership Starting from Feb- 2014 .

PERSONAL INFORMATION

Name : Hassan (Mohammed Tamim) Al-Khalili.

Place & Date of birth : Kuwait 15th NOV 1974.

Nationality : Jordanian Nationality

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2nd Home address: Kharadah Intern – Baghdad – Iraq .

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REFERENCES

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- **Khawla Majali (Project Adviser as free lance)**
Tel: +962796406520 (JOR)
Email: khawlamajaly@live.com
- **Wajeh Metwally (General Manger)**
Tel: + 201233127748 (Egypt)
Email : wagih.metwally@agrimatco-af.com
- **Ahmed Aljumaily (Vice P President)**
Tel: +964 790 738 6178 (Iraq-Baghdad)
Email: Ahmed.aljumaily@yahoo.com