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| mArah jaber  Jerusalem · 0546523964  Marahfjaber2000@gmail.com |

# Experience

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| September 2023 – June 2024English Teacher at La Salle-New Gate, Jerusalem  * Taught English language to grade 9 at the school. The teaching methodology was focused on the students’ ability to understand comprehensive paragraphs. * Provided the students with easy and creative methods to understand grammar. * Used technology to help with creating a creative environment that helps the students get more interested in the material. * Created fun activities to enhance the students’ language.  March 19 2023 – September 2023Intern at Amideast, Jerusalem  * Support the administrative and program assistant in the day-to-day operations. * Answer phone calls, email inquiries, and escort walk-ins. * Provide friendly and efficient service to clients. * Prepare and arrange the logistics for trainings. * Provide support to teachers and trainers as needed. * Follow up with students, teachers, and parents as needed.  august 2022 – January 2023English Teacher at Ruwad Al-Ghad School, Jerusalem  * Taught English language to grades 4-8 at the school. The teaching methodology was focused on the students’ ability to understand comprehensive paragraphs. * Provided the students with easy and creative methods to understand grammar. * Used technology to help with creating a creative environment that helps the students get more interested in the material. * Created fun activities to enhance the students’ language. |
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| june 2021 – September 2021Intern at Amideast, Jerusalem  * Support the administrative and program assistant in the day-to-day operations. * Answer phone calls, email inquiries, and escort walk-ins. * Provide friendly and efficient service to clients. * Prepare and arrange the logistics for trainings. * Provide support to teachers and trainers as needed. * Follow up with students, teachers, and parents as needed. |

# Education

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| July 2023 – currentlyDiploma in Education in Secondary Level - Teaching English LanguageBethlehem University, Palestine |
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| september 2018 – July 2022Bachelor of English language and Literature Birzeit University, Palestine |
| Minor in Business Administration, Birzeit University, Palestine |

# Skills

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| * Customer Service * Time Management * Internal communications | * Office equipment management * Filing systems * Knowledge of Microsoft office |

# languages

English: Excellence

Arabic: Native

Hebrew: Currently learning