



## **Shatha Abdel-jabbar Barhoush**

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shatha barhoush

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Female | Date of birth 16/10/1997 | Palestinian

### **Career Objective**

I aim to increase the effectiveness of my abilities by increasing the knowledge and applying the skills I have to serve and develop the workplace

I am able to work both independently and in a team and adapt urgently to changes in roles, situations and responsibilities. I am easy going, with good communication skills.

### **Education and Qualifications**

- 2014-2015 tawjihi literary stream , kafr Al-labad Girls Sec. Tulkarm ,Palestine. With Average: 97
- 2015-2019 Bachelor of Finance and Banking from Palestine Technical University khadorui .

## Working Experience

### **Sales Officer - Palestine Poultry Company (Aziza)- PPC**

January 2020- 2024

Main tasks;

- Communicating with existing clients and Attracting new customers to the company.
- Promote the company's new products to existing and potential clients.
- Show the products to customers and provide a complete description of them to convince them to buy.
- Developing and updating product information and communicating it to customers.
- Communicating with clients and taking their requests and arranging them according to the company's policy
- Follow up on delivery, fulfill orders and solve customer problem.
- Ensure debt collection and payments are made on time according to the credit policy.
- Implement marketing campaigns over the phone to increase sales.
- Preparing reports on workflow and submitting them to the sales manager.
- Sending the executed application documents to the Finance Department to complete their procedures and then to the archive.
- Attending meetings, contributing to setting goals and plans, and reporting competitors.
- Preparing and arranging the visit schedule for clients and submitting it to the sales manager.

## Training courses

- 2013 Youth Initiatives and Leadership (30 hours) Association for Rural Development Efforts
- 2013- 2014 Discussions of the Palestinian debate forum ( 3 months ) Ministry of Education & Higher Education
- 2014 Youth Empowerment (30 hours) Foundation giz
- 2015-2016 Young Arab Voice Debates (50 hours) British Council
- - 2017 Palestine Debates (3 months) Palestinian Foundation
- 2017-2018 Bisan Enterprise system (40 hours) Khadouri University in partnership with Bisan
- -2018 Monetary Authority System (30 hours) Monetary Authority
- -2018 trainer of debates with young Mediterranean voice British council
- -2019 Arab Bank Assets (30 hours) Arab Bank in partnership with khadorui University

## **Banking and financial sciences Skills**

- Demonstrated commitment, motivation and enthusiasm
- Creative, innovative, and open to new ideas in Banking and financial sciences
- Professional attitude and in a constant quest for development

## **Communication skills**

- Good communicator, listener and presenter
- Good English & Arabic Languages
- Ability to communicate and build social relationships
- Ability to write official letters
- Ability to manage dialogue and listen carefully and understand the opinion and opinion of the other

- Creative thinking

## **Interpersonal skills**

- Set up priorities and meeting dead lines
- Problem solving and troubleshooting skills
- Leadership and effective people management skills
- Organization and good time management skills

## **Other information**

- High ability to organize work
- Working with a team Organization and time management
- Creative writing skill
- Public Speaking