

# Deema nassar

Fresh Graduate

The best thing is my love for doing my work, mastering it and acquiring new skills .

✉ [deemanassar391@gmail.com](mailto:deemanassar391@gmail.com)

☎ 970593038938

📍 Ramallah, Palestine

## EDUCATION

### public Administration Birzeit University

09/2020 - 07/2024,

Courses

- Human resources management - Organizational behavior
- General project management - Strategic management
- Development of Leadership Skills

## SKILLS

Interpersonal Skills

Written and oral skills

Microsoft Excel

Creativity and innovation

Excellent conceptual and analytical skills

Good communication

Microsoft Office

## WORK EXPERIENCE

*I received training at Al- Bireh Municipality in four departments, including the Human Resources Management Department and the Legal Services Department. She worked as a volunteer in the AlJaniya Village Council in the Public Services Department.*

Achievements/Tasks

- Auditing files of new employees.
- Developing leadership and motivational skills for work teams.
- Practice working on Microsoft programs proficiently.
- Better understanding of communication skills and how to apply them effectively with others.
- Learn how to prepare and implement strategic plans.
- Learn how to make the right decisions at work.

## PERSONAL PROJECTS

Graduation Project: The role of administrative leadership in enhancing organizational loyalty among employees in Palestinian ministries

(02/2024 - 05/2024)

- The role of the administrative leader at work
- The impact of organizational loyalty on employees
- Analysis of the role of administrative leadership in enhancing organizational loyalty

## LANGUAGES

Arabic  
Native or Bilingual Proficiency

English  
Professional Working Proficiency